Warehouse Safety Checklist

Written Plans/Postings

☐ MSDS Book up to date and readily available
☐ Emergency Evacuation map posted in adequate locations
☐ Emergency Action Plan current with alarm system; exit routes; rally point; internal shelter

Facility Fire Protection

☐ Fire extinguishers adequate in *number and type
☐ Fire extinguisher locations identified and unobstructed
☐ Fire extinguisher monthly and annual inspection plan in place
☐ Fire exits clearly marked and unobstructed
☐ Sprinkler heads clean, in good repair and no storage within 18"

Electrical Safety

☐ Service panels unobstructed and in good repair
☐ Service labelled inside and voltage label on exterior of panel door
☐ Power cords are in good condition with no splices or broken insulation
☐ Lockout/Tagout program in place; training conducted for authorized and affected

Dock/Storage Racks/Conveyors

☐ Dock plates and levelers in good repair
☐ Dock doors and lightings operate properly
☐ Storage racks marked with load limits and in good repair
☐ Storage rack content does not extend beyond 6” and safety netting in place if needed
☐ Conveyors have appropriate guards where needed
General Workplace Safety

- Walkways/Aisleways clearly identifiable and unobstructed
- Stairways are clear and unobstructed
- Eyewash stations marked and in good condition; regularly inspected
- First Aid stations are marked and adequately supplied
- Housekeeping through facility good
- Employees trained in proper lifting techniques

Powered Industrial Equipment

- Operators have had appropriate training and carry license
- Pre and post inspections are conducted; inspection sheets maintained
- Battery operated PIT equipment charging station have appropriate *PPE
- Propane storage for PIT equipment properly managed; appropriate *PPE in place
- Operators of battery operated PIT properly managed; appropriate *PPE in place
- Operators of propane PIT properly trained in propane exchange safety
- Pickers/Turrets/Clamp PIT Operators properly trained
- Pallet Jack properly inspected and training in place

LEGACY Supply Chain Services has developed 3PL solutions for our clients for nearly 40 years. Our North American distribution footprint includes dedicated and multi-client space in 50 locations, across 19 states and 3 Canadian provinces. Our dedicated logistics solutions include warehousing & distribution, international & domestic transportation, customs & compliance, and installation services. LEGACY excels at providing high-touch service to clients across many industries including Consumer Goods, Technology, Industrial Manufacturing, Retail, Food & Beverage, Aftermarket Automotive, Life Sciences, and Government. In addition to industry-leading services and capabilities, it is LEGACY’s culture that differentiates it from other 3PL providers, and drives client performance year-over-year. For more information, visit us at http://www.LEGACYscs.com/.